

Youth Charter Scheme of Delegation

1. Purpose

The purpose of this scheme of delegation is to outline the responsibilities and authority delegated by the Board of Trustees to the executive team of the Youth Charter. This delegation aims to ensure efficient decision-making, effective implementation of policies and strategies, and the achievement of the organisation's objectives.

2. Delegation of Authority

The Board of Trustees delegates the following authorities to the executive team:

2.1 Strategic Planning and Policy Development

The executive team is responsible for developing and implementing the organisation's strategic plans and policies, in alignment with the overall mission and vision approved by the Board. This includes setting goals, formulating strategies, and monitoring progress towards the achievement of organisational objectives.

2.2 Financial Management

The executive team is authorized to manage the financial resources of the organisation, including budgeting, financial planning, and oversight of financial operations. They have the authority to make financial decisions within the approved budget and financial policies, ensuring compliance with legal and regulatory requirements.

2.3 Fundraising and Resource Development

The executive team is responsible for developing and implementing fundraising strategies to secure financial resources for the organisation's programs and initiatives. This includes seeking grants, donations, sponsorships, and partnerships to support the Youth Charter's mission and activities.

2.4 Programme Development and Implementation

The executive team has the authority to design, develop, and implement programmes and initiatives that align with the organisation's objectives. They are responsible for ensuring the effective delivery of services, monitoring programme outcomes, and making necessary adjustments to improve programme effectiveness.

2.5 Human Resources Management

The executive team is authorised to manage the organisation's human resources, including recruitment, selection, performance evaluation, and professional development of staff. They have the authority to make decisions regarding staffing, organisational structure, and employee relations within the framework of applicable laws and policies.

2.6 External Relations and Advocacy

The executive team is responsible for representing the Youth Charter in external relations, including engaging with stakeholders, building partnerships, and advocating for the organisation's mission and goals. They have the authority to establish and maintain relationships with relevant organisations, government agencies, and community groups.

3. Reporting and Accountability

The executive team is accountable to the Board of Trustees for the exercise of their delegated authorities. They are required to provide regular reports to the Board on the organisation's activities, financial performance, and progress towards strategic goals. The Board may review and provide guidance on the executive team's decisions and actions.

4. Review and Amendments

This scheme of delegation shall be periodically reviewed by the Board of Trustees to ensure its effectiveness and relevance. Any amendments or modifications to this delegation of authority shall be made by the Board through a formal resolution.

Note: This is a general framework for a Youth Charter Scheme of Delegation. The specific details and authorities delegated may vary depending on the organisation's structure, size, and requirements. It is recommended to consult legal and governance experts to tailor the scheme of delegation to the specific needs of the organisation.